



# VIRGINIA REAL ESTATE EXAMINATION REGISTRATION FORM

### Before you begin...

Be sure to read the section titled "Registration Procedures" in the Virginia Real Estate Candidate Information Bulletin before filling out this form. You must provide all information requested and submit the appropriate fee. PLEASE TYPE OR PRINT LEGIBLY. Registration forms that are incomplete, illegible, or not accompanied by the proper fee will be returned unprocessed.

**BE SURE TO COMPLETE BOTH SIDES OF THIS FORM.**

1. Legal Name:

Full Legal Name (including Full Middle Name if you have one)

2. Social Security or VA DMV #:

(FOR IDENTIFICATION PURPOSES ONLY)

3. Birth Date:

 -  - 

M M

D D

Y Y

4. Mailing Address:

Number, Street

Ste/Apt No

City

State

Zip Code

5. Telephone: Home

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Work

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6. Email Address:

7. Examination: (Check one)

Salesperson (\$60)

Broker (\$60)

8. Examination Portion: (Check one)

Both Portions

State Portion Only

National Portion Only

9. Reciprocal:  Yes  No (proceed to #10)

Reciprocal State/States: \_\_\_\_\_

Reciprocal Salesperson State ONLY (\$60)  Reciprocal Broker State ONLY (\$60)

RECIPROCAL SALESPERSON AND BROKER APPLICANTS ARE REQUIRED TO TAKE THE STATE PORTION ONLY

10. Total Fee Included: \$\_\_\_\_\_. Registration fees may be paid by credit card, money order, certified check, cashier's check, or company check. CASH AND PERSONAL CHECKS ARE NOT ACCEPTED. Make your money order or check payable to PSI and print your name and/or Social Security Number or DMV Number on it. Note: Examination fees are not refundable.

FAX OR PHONE RE-REGISTRATION WHEN APPLYING BY EXAMINATION is available only to those candidates who have previously provided education certification to PSI.

YOU MUST FILL OUT THE NEXT PAGE

If you are paying by credit card, check one:  Visa  MasterCard  American Express  Discover

Card No: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Card Verification No: \_\_\_\_\_ *The card verification number may be located on the back of the card (the last three digits on the signature strip) or on the front of the card (the four digits to the right and above the card account number).*

Bill Street Address: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Cardholder Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

**11. Release:**

Yes  No

*I give the permission for my name, address, telephone number, and pass/fail result to be released to real estate schools, brokers, or other interested parties who request them.*

**12. School Code:**

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Please refer to the Virginia School Codes to locate your education provider's code.

**13. Exam Accommodations Request:** I am requesting an Exam Accommodation (Please see the instructions at the end of this bulletin)  Yes  No

**14. I hereby certify that all information in this form is correct and that I have read and understand the Virginia real estate license law, regulations of the Virginia Real Estate Board, and the Candidate Information Bulletin. Further, I certify that I am not currently licensed in Virginia for the type of examination for which I am applying, that I am not affiliated with a real estate school as an official, instructor, or designee taking the examination for any purpose other than to obtain a license.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Complete and sign this form and submit with appropriate payment to:

PSI \* ATTN: Examination Services VA RE  
3210 E Tropicana Ave \* Las Vegas, NV\* 89121  
VA.ApplicationProcessor@psionline.com \* Fax (702) 932-2666 \* (855) 340-3910 \* TTY (800) 735-2929  
<https://test-takers.psiexams.com/vare>